

Grants Fundraiser

**Hours** - 28 hours per week

**Salary** - £30,000 per annum (£40,000 FTE, pro rata)

**Place of Work** - We are open to discussing flexible working arrangements, including remote work options

**Annual Leave** – 25 days plus bank holidays (pro rata)

**Reports to**- Quality, Inclusion and Communications Manager

**Benefits**- Flexible working arrangements, access to employee assistance programme and mental health resources, season ticket loan, death in service benefits, refer a friend scheme

### **About the Role**

As the Grants Fundraiser at Aurora Nexus, you will play a key role in developing and implementing our Fundraising strategy to secure vital funding and grow our impact. This newly created position is integral to our mission of diversifying income streams and increasing local and regional support. You'll oversee grant applications, fundraising initiatives, and income generation projects.

### **Key Responsibilities**

- Secure grant funding by researching, drafting, and tailoring proposals.
- Maintain a comprehensive database of funders, opportunities, and grant applications.
- Research, draft, and tailor high-quality grant proposals to meet funder requirements.
- Monitor grant success, manage deadlines, and track outcomes.
- Contribute to development and implementation our Fundraising strategy, ensuring alignment with Aurora Nexus' broader goals.
- Prepare annual budgets, forecasts, and performance metrics for fundraising efforts.
- Lead marketing and PR campaigns to boost engagement and awareness.
- Support colleagues in identifying fundraising opportunities and maintaining donor relations.

### **Experience and Skills Required**

Essential: Proven experience in fundraising strategy development, relationship-building with funders, and successful grant applications.

Essential: Proficiency in two or more fundraising areas (e.g. community, corporate, major donor, events).

Essential: Strong communication, project management, and time management skills.

Desirable: Familiarity with Learning Disabilities and Autism sectors; those with experience in other voluntary/community sectors are encouraged to apply.

Personal Qualities: Motivated, resilient, organised, and able to inspire others. If you're driven to make a meaningful impact and skilled at building relationships to secure funding, we'd love to hear from you!

This description outlines the key responsibilities and requirements of the role. It may be adjusted periodically in consultation with the post holder and with agreement from the line manager.

Aurora Nexus is committed to creating a diverse environment and is proud to be an equal opportunity employer. We encourage applications from individuals of all backgrounds, including those from underrepresented groups. We particularly encourage applications from underrepresented groups, including people from ethnic minorities, disabled people, and LGBTQ+ individuals

Aurora Nexus is committed to making reasonable adjustments throughout the recruitment process and employment to support candidates with disabilities and neurodiverse conditions